

# CLAYTON-LE-WOODS PARISH COUNCIL

## MINUTES OF THE FINANCE COMMITTEE

HELD ON WEDNESDAY 07<sup>TH</sup> JANUARY 2026 AT 7PM

CLAYTON-LE-WOODS PARISH COUNCIL OFFICE/MEETING ROOMS, 239A  
PRESTON ROAD, CLAYTON-LE-WOODS, CHORLEY, PR6 7PY

**PRESENT:** Councillor Irene Amahwe (Chair)  
Councillor Michelle Brown  
Councillor Mark Clifford  
Councillor David Clough  
Councillor Jan Coyne (Not a committee member)  
Councillor Steve Maddock  
Councillor Adam Halliday (7)

**IN ATTENDANCE:** Lisa Burton (Locum Clerk)

	ACTION
<b>26.01 APOLOGIES</b>	
NA	
<b>26.02 DECLARATION OF INTEREST</b>	
Cllr Mark Clifford – Lancashire County Council matters	
<b>26.03 TO APPROVE THE MINUTES OF THE MEETING HELD ON 25<sup>th</sup> NOVEMBER 2025</b>	
It was <b>RESOLVED</b> to approve the minutes of the meeting held on 25 <sup>th</sup> November 2025 which were duly signed by the Chair.	
<b>26.04 FINANCIAL CALENDAR</b>	
The Clerk provided the Committee with a detailed calendar for the financial year. This was appreciated by the Committee with a request to make the information available to the Parish Council by sharing the calendar.	Clerk
<b>26.05 BANK RECONCILIATION</b>	
Cllr Michelle Brown will conduct the necessary checks and sign off the Bank Reconciliation and provide an update to Full Council.	MB

Chair Signature \_\_\_\_\_

## **26.06 ADDITIONAL BANK ACCOUNTS**

The Clerk provided the Committee with a detailed short list of current/savings accounts that are proposed to hold the Parish Councils monies.

It was agreed that the following accounts will be proposed to Full Council:

Open a Hampshire Trust Bank (Easy Access Savings Account) in order to close the NatWest savings account.

Follow up on the mandate for the Virgin Money Current Account to ensure this is up to date.

The Clerk will open bank savings accounts with separate institutions in order to maximise interest payments and minimise risk.

**Finance**

**Clerk**

**Clerk**

## **26.07 BUDGET / PRECEPT**

The budget for 26/27 was discussed at length and agreed.

The proposed budget will be presented to Full Council for agreement.

**Finance**

The precept was also agreed £189,760.00. This will be submitted to the Full Parish Council for approval prior to the Precept deadline of 16<sup>th</sup> January 2026.

## **26.08 DATE OF NEXT MEETING**

Next meeting Wednesday 4<sup>th</sup> March 2026 @ 6.30pm

Chair Signature \_\_\_\_\_